

**QS WG Chair  
Feedback Report  
AFRIMETS 3<sup>rd</sup> GA Meeting  
Monday 13 July 2009**

*Prof. Ahmed A. El Sayed*  
*Chairperson: W G - QS*



**WG Chairperson: Prof. Ahmed A. El Sayed**

**WG Vice Chair : Ms. Monica Peart**

**Members : Dr. Wynand Louw**

**: Mr. Joel Kioko**



- **Introduction of Attendees**
- **Report from last JCRB meeting**
- **Survey on Existing AFRIMETS QS Documents**
- **Nomination of SRMOs QS Representatives/Contact Persons**
- **SRMOs / NMIs capabilities, quality system, what they expect from QS WG: Training needs; Tech. Experts; management consultancies; etc.**
- **Nominate Peer Reviewers on NMIs QS**
- **Action Plan to update, develop and harmonise AFRIMETS and SRMOS Quality System.**
- **Any other business; Closure of the meeting**



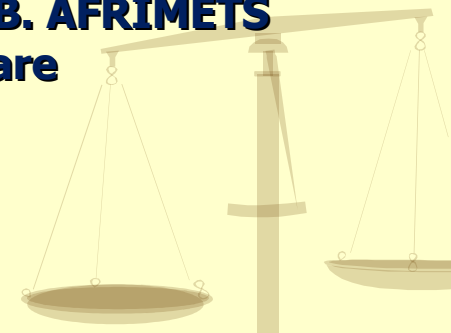
## B- Minutes: (1/2)

- **Dr. Wynand Louw briefed the WG on his report to the 22<sup>nd</sup> JCRB meeting and the output of the meeting regarding his presentation on the status of AFRIMETS Quality System presentation before the Committee as shown below:**

### **Quality systems in AFRIMETS: Status in March 2009**

| <b>Member</b>       | <b>NMI</b>   | <b>QS</b>    |             |              | <b>Pathway</b>     | <b>Status</b>      |
|---------------------|--------------|--------------|-------------|--------------|--------------------|--------------------|
|                     |              | <b>17025</b> | <b>9001</b> | <b>Other</b> |                    |                    |
| <b>Egypt</b>        | <b>NIS</b>   | ✓            |             |              | <b>Self Dec.</b>   | <b>RMO Appro.</b>  |
| <b>South Africa</b> | <b>NMISA</b> | ✓            | ✓           |              | <b>Third Party</b> | <b>RMO Appro.</b>  |
| <b>Kenya</b>        | <b>KEBS</b>  | ✓            | ✓           |              | <b>Third Party</b> | <b>In Progress</b> |

- **Dr. Louw informed the WG members that the presented AFRIMETS QS Review Documents were approved and accepted by the JCRB. AFRIMETS as an RMO is considered functioning well and all structures are operational.**



## **B- Minutes: (2/2)**

- ✓ **The WG members overviewed the NIS experience with their QS that supported the submitted CMCs. In that respect, they also discussed the needs of NMIs members of AFRIMETS (Principal and Ordinary) with intentions to go for international recognition. They resolved that any NMI that wants to start the process should first contact the QS WG.**
- ✓ **The WG members discussed the need to set rules of procedure that guide the QS WG in carrying out its responsibilities towards the members SRMOs.**
- ✓ **The WG discussed an action plan to be implemented following the 3<sup>rd</sup> GA Meetings.**



## **C- Actions to be taken: (1/2)**

- **3-1 Review existing AFRIMETS documents**
- **3-2 Establish a Quality Management Document on the QS WG rules of procedure.**
- **3-3 Write “Explanatory Notes” on JCRB guide documents and make them available for AFRIMETS SRMOs.**
- **3-4 Ask for names of representatives from each SRMO so that QS WG can communicate with regarding Quality System Issues.**



## **C- Actions to be taken: (2/2)**

- **3-5 Design a friendly user Questionnaire to be sent to SRMOs to get feedback from their members NMIs on their QMS Status and needs.**
- **3-6 Establish a list of QS experts within AFRIMETS SRMOs.**
- **3-7 Ensure, through communication with SRMOs representatives, that any AFRIMET Member NMI wish to start the process of earning Statement of Equivalence (International Recognition) should first contact the QS WG; by doing so the QS WG shall ensure that the system is in compliance with ISO/IEC 17025 Standard that is suitable for the NMI.**



## **Mechanism**

**The QS WG Members agreed to exchange views throughout the process of carrying out the actions indicated through electronic mail until they reach the final status.**

**Thanks for your  
Patience**

**Monica, Wynand & Ahmed**







# AFRIMETS

Intra-Africa Metrology System  
Système Intra-Africain de Métrologie

# Thanks for your Patience

Prof. Ahmed A. El Sayed  
Chairperson: WG - QS

